

## **Salem SPACE Board Meeting**

**February 8th, 2011**

**7pm, Park & Recreation Dept, Salem, MA**

Start: 7:00pm

End: 8:10pm

Board Members Present: Bart Hoskins, Elaine McCormack, Sarah Cressman, Ben Johnson, Mike O'Brien, Alex Lawner,

Board Members Absent: Abbie Winston, Bill Beal, Ron Kaplan

### **Proceedings**

#### **Minutes from Last Meeting**

-Minutes approved - Sarah motion, Alex 2<sup>nd</sup>

#### **Treasurer's Report**

-No activity in January

-\$200 out of \$600 outstanding checks recovered, no additional funds since last meeting

#### **Miscellaneous**

-Salem Gazette advertises meeting date/times for town committees

-Sarah to contact to advertise meeting dates and times for Board meetings

-Sarah to add Elaine and Bart work emails to distribution list

-Need Doug/Alice to provide account balance in pooch pass funds

#### **Pooch Pass**

-No passes ordered yet

-Bart to aggressively follow up with Doug and Alice as it is crucial that we receive the tags prior to March 1<sup>st</sup>

#### **Signage**

-No signage ordered yet

## **Conservation Commission**

-Did not get on agenda for 1/27 meeting, awaiting spot confirmation on next meeting's agenda

-Bart to follow up and email all when date is given

-Bart spoke to Beth Rinard, city solicitor who agreed that we should not have to consult the Federal St. neighborhood with our small dog park plans

-PO is complete for Salem news advertisement

## **Master Plan**

-Bill met with Shawn and Clarice

-Shawn researching ground cover, Clarice working with Essex Aggie on agility courses

## **Website**

-Alex added all minutes from prior meetings, cleaned up all old links, and added an announcement section to post meetings

-Elaine to provide Alex with good search ID so that we can reactivate that link

-Researched posting a discussion board, however it will require someone to constantly monitor and people to sign up so we will hold off on that

-Will post FaceBook link for next meeting

## **Annual Meeting**

-Meeting date April 4<sup>th</sup>, 7pm

-Bart to compose letter to send to members via email requesting submissions to be on the Board

-this email to send on February 11<sup>th</sup> , responses by March 2<sup>nd</sup>

-Bart to send email to Board prior for any comments or revisions

-At next meeting we will review the nominees we receive, blurbs for current Board members due at next meeting

**-Please email [salemspacebod@gmail.com](mailto:salemspacebod@gmail.com) with your intentions to run during this election or not before the next meeting**

-2<sup>nd</sup> email to members by 3/14 announcing all nominees for Board with short blurbs explaining who the nominee is and why they want to serve on the Board

-Ballot needs to be created

-We will allow for a write in section in case there is someone at the meeting that decides last minute to run

-Need someone to count ballots

-Sarah to request updated emails from Megan, send list to Bart by Friday

-New terms for Board members discussed at last meeting APPROVED

-Bart motion, Ben 2<sup>nd</sup>

-Wording on Article IV, Section 2 of the bylaws changed to say "At least one officer shall be a

resident of the City of Salem, Massachusetts

-Alex to post announcement of meeting and request for nominees on website

-Sarah to add to FaceBook page

-Sarah to ask Nichole to post on bulletin board at park

**-Please use word of mouth when visiting the park to advertise our Annual Meeting, as we need at least 16 people to be present for a vote**

#### **Next Meeting**

-March 8<sup>th</sup> , 7pm, Parks & Recreation, Salem, MA